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MOST IMMEDIATE



भारत के महारजिस्ट्रार का कार्यालय
भारत सरकार, गृह मंत्रालय, 2/ए, मानसिंह रोड, नई दिल्ली-110011
OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi - 110 011

Handwritten notes on the left side: 'This copy is to be given to AO (C) of my plan division'.

No.18/2/2008-SS

Dated: 31.03.2009

Census of India 2011- Circular No.4

Compilation of the Village Directory and Town Directory for the District Census Handbook (DCHB)

The need of data at the grass root level for the administrative and planning purposes at sub micro level as well as academic studies prompted the innovation of District Census Handbook. It is a unique publication brought out un-interruptedly by the Census organisation since 1951 Census. The publication which is brought out for each district, contains several demographic and socio-economic characteristics village-wise and town-wise of the district alongwith the status of availability of civic amenities, infrastructural facilities, etc. For this purpose, the non-census data at village and Town level were collected in the Village & Town Directory Schedules. The scope of the DCHBs was enhanced in each census by adding new items for collection of data at village and town level so as to

measure the development which have taken place in the intervening period as well as to identify the possible gaps which will need to be filled through plan schemes by the authorities concerned. The new items were added, keeping in view the pace of economic development in the country. To continue this series in 2011 Census as well, District Census Handbook (DCHB) is to be brought as usual. It will consist of two Parts viz. Part-A: Village & Town Directory and Part-B: Primary Census Abstract.

2. The collection of Village Directory and Town Directory data should start immediately. Instructions to this effect must be sent to all concerned field officials positively by 15 June 2009 so that information is collected in time and be completed for each village and town including those newly created after 2001 Census. The data is to be collected as on 31 March 2009 or the financial year ending on 31 March 2009 (2008-2009) as the case may be.

3. Data on census towns which are, in fact, villages, will be included in the Town Directory as earlier. The presentation of data in the Village Directory will be C.D. Block wise as in 2001 census.

4. Instructions for the collection and compilation of data for the Village Directory and Town Directory and the formats of its statements, are sent with this circular. The required number of copies of the Instructions (i.e. VD and TD Schedules and instructions for collection and checking of VD data) in English or Hindi that the DCO will need for sending to the field officials will be supplied by this office on obtaining the request from the DCO. The requisition may be sent to the Social Studies Division immediately, and, in any case not later than 30th April, 2009.

5. To ensure the consistency and reliability of the data collected now for the Village and Town Directory, these are to be scrutinized with reference to the 2001 Census data so that there are no glaring discrepancies or inconsistencies between them. For this purpose, photocopies of the data presented in the 2001 Village Directory and Town Directory may be taken and sent by the Census Directorates to the concerned Tahsildar in the case of Village Directory and to the concerned Town Authority in the case of Town Directory (alongwith the present instructions for compilation of Village Directory and Town Directory Data) so that they can check the data and compare it with that being furnished now by the field officials. However, care should be taken in respect of villages which have undergone a jurisdictional change. Thereafter, they must send these data to the Census Directorate by 31 August 2009.

6. After receiving the data from the tahsils and towns, the Census Directorate will once again scrutinise these data to ensure that there are no erratic or aberrant trends or inexplicable fluctuations in the figures relating to any of the amenities in any village or town. After the finalization of the data, the C.Ds of the same in the prescribed format may be prepared and sent to this office by 31 December, 2009.

Encl: As above


(D.K. Sikri)
Secretary &
Registrar General, India

To,

The Controlling Officers of all Directorates of Census Operations. *Tamil Nadu
Chennai*

Copy to:

1. All heads of Divisions of ORGI including Language Division, Calcutta.
2. AD(OL) for immediate translation into Hindi.

3. Map Division (with the request to issue necessary instructions for the preparation of Maps for DCHBs)
4. Census Division (15 Copies)
5. PS to Secretary(RGI)
6. PS to Addl. Registrar General.
7. Guard File.

Order No: I/13/2009-Cen-TN

Dt - 30.4.09

Copy to :

All Group A officers,

All Section Heads, Section Heads may circulate to all staff members of their Section

J. Ching
30/4/09
(Assistant Director)

parm
01/5/09

olc