



भारत के महारजिस्ट्रार का कार्यालय
OFFICE OF THE REGISTRAR GENERAL, INDIA

2A मानसिंह रोड, नई दिल्ली - 110011
2A Mansingh Road, New Delhi-110011



No. 9/57/2007-CD(CEN)

Dated 22 October 2007

Census of India 2011—Circular No. 1

Sub: Planning for the 2011 Census – Jurisdictional changes and lists of districts, tehsils/ talukas/ police stations, C.D. Blocks, villages and towns – Compilation thereof

A copy of Census of India 2011 circular No. 1 is sent herewith. Please ensure that endorsement at Serial Number 2 meant for District Magistrates may be forwarded to all the District Magistrates/ Collectors/ Deputy Commissioners.

You are also requested to send name and address of the Chief Secretary of your state and list of all the District Magistrate/Collectors/ Deputy Commissioners along with their official postal address and pin code, telephone, fax number and e-mail address in MS EXCEL format to this office. You are further requested to keep this office informed, if any change occurs in the above information. Please take necessary action as per details given in this circular and report compliance to this office.

Please acknowledge the receipt of this letter.

Anand Kumar
(Anand Kumar)
Joint Director

To Controlling Officers of all Directorates of Census Operations.

Copy to

1. All Chief Secretaries of State/Union territories for information and favour of issuing necessary instruction to all the concerned
2. All District Magistrates (through Directorate of Census Operations)
3. All heads of the Divisions including Language Division, Calcutta
4. JD(AK)/ JD(C)/ JD(SP)
5. Census Cell (15 copies)
6. Joint Director (OL) for Hindi translation
7. PS to AS(RGI)
8. PS to Addl. RGI
9. Guard File



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2ए मंगसिंह रोड, नई दिल्ली
2A Mansingh Road New Delhi

No. 9/57/2007-CD(CEN)

Dated 18 October 2007

CENSUS OF INDIA 2011 – CIRCULAR NO. 1

Sub: Planning for the 2011 Census – Jurisdictional changes and lists of districts, tehsils/ talukas/ police stations, C.D. Blocks, villages and towns – Compilation thereof

The next decennial census of India due in 2011 will be the 14th in the series since 1881 and 7th since Independence. One important task that requires your attention in connection with the 2011 Census is to collect and compile the details of all the jurisdictional changes that have occurred so far after the 2001 Census and that will occur hereafter till 2011 Census.

2. You are well aware that census aims to enumerate as on the census date all individuals in the country without any omission or duplication. It is, therefore, absolutely necessary to prepare a full list of all territorial entities in the entire country so that complete coverage is achieved at the census. In this country, each state or union territory is divided into districts, each district into tehsils/ taluks/ police stations, development blocks etc. and villages and towns.
3. There would have been several jurisdictional changes in the boundaries of these units between 2001 and now and there may be more in the coming years. You would have already initiated action to get the details of the changes occurred so far along with the copies of the relevant notifications. You are now requested to obtain a complete list of districts, tehsils/ talukas/ police stations, C.D. Blocks, villages and towns for your state/ union territory. This process will continue till 31st December, 2009. Unlike in the past when information on jurisdictional changes was not collected on a periodic basis, the directorates are now requested to send the updated lists of villages/towns as on 31-12-2007 by 31-01-2008 in the prescribed formats sent vide Circular No. 48 of Census of India 2001, dated 7th May 2004. A summary of the jurisdictional changes up to 31-12-07 may also be sent as per Annexure enclosed. Similar updated information along with summary report may be supplied for the period 01-01-2008 to 31-12-2009 by 31-01-2010 which will provide the lists of villages/towns as on 01-01-2010.
4. The list of villages should be obtained from the State Revenue Department and compared with the list of villages of the 2001 Census. The list of villages should include not only inhabited but also uninhabited ones as well as hamlets, if any. The process of obtaining the complete list of villages along with hamlets can be speeded up by sending a copy of the 2001 list as per Master Directory (V2) to each Tahsildar for updating. The lists obtained from the state/union territory can be compared with the Master Directory and the Charge Registers prepared for 2001 Census.
5. As regards updating the list of towns, you are aware that the State Governments establish local bodies (municipalities etc.) within their jurisdiction by notification in the official gazette from time to time. These notifications delineate areas which would indicate the municipal limits in terms of villages or parts thereof. Between 2001 and now, there would have been several changes in the form of additions and deletions to the list of local bodies. All the Directorates should not only

obtain a list of these from the State Government (local self government department) but also procure copies of the notifications creating new municipalities etc. or effecting jurisdictional changes in the boundaries of the existing municipalities. The lists obtained from the state/union territory can be compared with the Master Directory of 2001 Census in the same way as for the Rural areas.

6 All the Directorates of Census Operations may please note that any incompleteness in building up the frame on the basis of these lists, will have serious consequences. Extreme care should now be given to ensure accuracy in updating the frame of all administrative units in each state/ union territory at the district/ tehsil/ talukas/ police station, C.D. Block, village and town levels. In order to carry out the above work properly and expeditiously, it would be desirable that a suitable officer is nominated in your directorate to monitor all relevant information in the above regard and to ensure that copies of the notifications effecting jurisdictional changes are collected in your office as and when these are issued.

7. All the Directorates should send a report of compliance in this matter to this office by 30th November, 2007


(D.K. Siker)
Additional Secretary and
Registrar General, India

To The Controlling Officers of all Directorates of Census Operations.

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