



GOVERNMENT OF INDIA
Ministry of Home Affairs
Office of Director Census Operations, Punjab
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Ensure Registration of
Every Birth and Death

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No. Q-27001/IV/2009-Pb/

Dated: December 31, 2010

CENSUS OF INDIA 2011 - CIRCULAR No. 17

Subject : Enumeration of Houseless Population during Census of India 2011

The preparations for the second phase of Census 2011 - "Population Enumeration" are in full swing. As you are well aware, the basic aim of the Population Enumeration is to ensure complete count of the population without omission or duplication. One of the most vulnerable groups in this regard comprises the persons who live in the open like pavement dwellers, persons residing in hume pipes, under flyovers, stair cases, places of worship, railway platforms, etc i.e. the Houseless population.

2. You may kindly recall that during first phase (Houselisting Operations) was successfully completed in the State during 1st May to 15th June, 2010, the houseless households (houseless population) were not covered. Therefore, the enumeration of the houseless population poses a special challenge during the main population enumeration. The Houseless population must be enumerated on the last day of population enumeration period i.e. on the intervening night of 28th February and 1st March, 2011. This Circular aims to sensitize you to the problem and familiarize you with the methodology for a complete coverage.

3. As you know, until the specific places where such population lives are known, they are likely to be missed. It is therefore essential that advance preparatory action is taken up to identify the places where such houseless households reside and plan for the systematic coverage of the same. Needless to add, that street children would also form a part of this vulnerable group. As already communicated vide Circular no. 15, while canvassing Household Schedules in respect of normal and institutional households during 9th to 28th February, 2011, the Enumerators are required to take note of all such places in the enumeration block allotted where the houseless population usually resides/sleeps during the night and record their details under Section 4 of the AHL. **However, actual enumeration of the houseless population will be done on the night of 28th February, 2011.** As such, the enumerators are required to take note of the people like beggars, lepers, vagrants, hawkers, vendors, people migrated from other places in search of livelihood or similar other reasons taking night - rest in the open on the roadside, pavements, railway platforms, bus stations, parks, under staircases or bridges or fly - over, in the open at the places of worship, in hume pipes, etc. The houseless population can also be found in and around the premises of big hospitals. Even the nomadic population camping in the area in the open is also to be noticed. **However, actual enumeration of the houseless population will be done on the night of 28th February, 2011.**

4. Therefore, in order to ensure complete coverage of houseless population, the first and foremost requirement is that an estimation of the places where such population resides is well known in advance. It is also necessary to have a fair idea of the number of people who are present in any particular location, so that adequate manpower planning could be undertaken in Section - 4 of the Abridged Houselist (AHL). In other words, the enumerator would have a fair idea of the places where such houseless population resides and an approximate number of such persons during perambulations in her/his enumeration block. This would

help in assessing the number of enumerators that would be required for this specific purpose. It would be prudent that the night enumeration should be done by pooling all the enumerators under a particular supervisor as enumeration, especially, by female enumerators during the night would be difficult. It is also suggested that the local officials, including the Police, should be alerted well in advance and teams of enumerators should be accompanied by officials and police on the night of the enumeration.

5. In cities and large towns the strength available at the supervisory level might not be adequate to cover the houseless population in specific enumeration blocks. In such cases, augmentation of the number of teams would be required. The PCOs should identify such areas and take up the matter with the local authorities for taking up the enumeration.

6. There would be a number of Non-Governmental Organizations (NGOs) who are working in the sector of rehabilitation of houseless persons and street children. The possibility of enlisting their services for support during the enumeration should also be examined. A list of such organizations would be available with the State Social Welfare/Social Defence Departments or with the local bodies. You are requested to obtain such lists and work out the modalities of carrying out the enumeration with the support of the Non Governmental Organizations.

7. To summarize, the following points may be kept in mind:

- Augmentation of additional enumerators in areas with concentration of houseless population to completely capture particularly in the big cities having expensive housing and better opportunities of livelihood.

- Advance information about the information on Raen baseras, shelter homes where houseless population takes shelter on the daily payment basis in the winter and so these are enumerated as houseless.
- The Census staff of PCOs may be deployed in the field as part of special squads to encourage enumerators. Presence of Supervisors should be made mandatory.
- Local police may be informed about the enumeration of Houseless population on the night of 28th February - 1st March, 2011 and take their help, if required, during the enumeration.
- Provision of petro lamps or alternate lighting along with requisite security arrangements of enumerators may be an important key to successful enumeration of houseless.
- PCOs to get idea of houseless population from the local authorities as it will help in formulating strategy of their complete coverage in PE
- Involvement of NGOs, demographers or other groups keen on the night enumeration especially in the big metropolitan cities may be considered.
- Imparting of a focused and thorough training to the enumeration agency for counting houseless population by way of special module.
- In this endeavor to count houseless, it is to be ensured that there is no double counting and that the person has not been enumerated elsewhere during the entire enumeration period. Such a situation could happen in case of those who sleep in the pavement in typical conditions under the influence of liquor or drug, but in fact might be having a house where enumeration has already been done.

You are therefore requested to systematically plan for identifying the areas inhabited by houseless population well in advance and complete coverage of Houseless households in your district/corporation.

(Seema Jain, IAS)

Director Census Operations, Punjab
(Chief Principal Census Officer)

No. Q-27001/IV/2002-Pb

Dated:

Copy forwarded to the following with the request to go through the contents of the circular meticulously and to ensure timely action:-

1. All the Deputy Commissioners/Commissioners of Municipal Corporation (Principal Census Officers)
2. All the Additional Deputy Commissioners in the State (District Census Officers)
3. All the Deputy Economic and Statistical Advisors in the State (Additional District Census Officer)
4. All District Education Officers, Secondary and Primary (Additional District Census Officers)
5. The Assistant Commissioners of Municipal Corporations (City Census Officers)
6. All the Sub-Divisional Magistrates (civil)(Sub-Divisional Census Officers)
7. All the Executive Officers of Municipal Councils/Nagar Panchayats/Cantonment Boards in the State (Town Census Officers)
8. All Tahsildars in the State (Charge Census Officers)

(Bhagirath
Singh)
Deputy Director

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1. The Chief Secretary to Government of Punjab
2. The Financial Commissioner (Revenue), Punjab, Chandigarh.
3. The Financial Commissioner (Rural Development and Panchayats), Punjab, Chandigarh.
4. The Principal Secretary, Local Government, Punjab, Chandigarh.
5. The Principal Secretary, School Education, Punjab, Chandigarh.
6. The Principal Secretary, Planning, Punjab, Chandigarh.
7. The Principal Secretary, Home, Punjab, Chandigarh.
8. The Principal Secretary, Information and Public Relations, Punjab, Chandigarh.
9. All the Divisional Commissioners in the State.
10. The Director, Local Government, Punjab, Chandigarh.
11. The Director, Public Instructions (Secondary), Punjab, Chandigarh.
12. The Director, Public Instructions (Elementary), Punjab, Chandigarh.
13. The Director, (Rural Development and Panchayats), Punjab, S.A.S. Nagar (Mohali).

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regard comprises the persons who live in the open like pavement dwellers, persons residing in hume pipes, under fly overs, stair cases, places of worship, railway platforms, etc. As the 'Houseless' have not been covered during the first phase of Census they pose a special challenge during the main Census. It is therefore essential that advance preparatory action is taken up to identify the places where such homeless households reside and plan for the systematic coverage of the same. Needless to add that street children would also form a part of this vulnerable group. This Circular aims to sensitize you to the problem and familiarize you with the methodology for a complete coverage.

2. The enumeration of the houseless population is traditionally carried out on the last night of the Population Census. In the present context, the enumeration of the houseless will be conducted in the night of the 28th February, 2011.

3. In order to ensure complete coverage of houseless population, the first and foremost requirement is that an estimation of the places where such population resides is well known in advance. It is also necessary to have a fair idea of the number of people who are present in any particular location, so that adequate manpower planning could be undertaken. For this purpose, provisions have been made in Section - 4 of the Abridged Houselist (AHL) to list down the houseless households all through the period of enumeration. In other words, the enumerator would have a fair idea of the places where such houseless population resides and an approximate number of such persons during perambulations in her/his enumeration block. This would help in assessing the number of enumerators that would be required for this specific purpose. It

would be prudent that the night enumeration should be done by pooling all the enumerators under a particular supervisor as enumeration, especially, by female enumerators during the night would be difficult. It is also suggested that the local officials, including the Police, should be alerted well in advance and teams of enumerators should be accompanied by officials and police on the night of the enumeration.

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- Imparting of a focused and thorough training to the Enumeration agency for counting houseless population by way of special module.
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